

Hong Kong Academy of Medicine
Jockey Club Institute for Medical Education and Development
Rental and Facilities Hiring Charges

Rental Rates (To be in effect from 1 January 2025)

Rental Options	Venue / Helper	For Activities Organised by HKAM Specialty Colleges & Simulation Alliance		For Activities Organised by Non-commercial Organisation	
		Normal Working Days & Office Hours		Normal Working Days & Office Hours	
		Half Day (HKD) (5 hours)	Full Day (HKD) (10 hours)	Half Day (HKD) (5 hours)	Full Day (HKD) (10 hours)
Sim A (Half Centre)	Virtual Reality Training Room	HK\$ 4,450.00	HK\$ 8,900.00	HK\$ 6,680.00	HK\$ 13,360.00
	Procedural Skills Room				
	Debriefing Room 1				
Sim B (Half Centre)	Ward	HK\$ 4,450.00	HK\$ 8,900.00	HK\$ 6,680.00	HK\$ 13,360.00
	Operating Theatre				
	Consultation Room & Debriefing Room 2				
Whole Centre		HK\$ 5,565.00	HK\$ 11,130.00	HK\$ 8,350.00	HK\$ 16,700.00
Skill and Patient Simulators (per equipment) (Notes 2 & 3)		HK\$ 2,230.00	HK\$ 4,460.00	HK\$ 3,340.00	HK\$ 5,565.00
Part-task Trainers		HK\$ -	HK\$ -	HK\$ 2,230.00	HK\$ 2,230.00
Additional Manpower (Note 4)	Admin. Helper	HK\$ 1,200.00	HK\$ 1,200.00	HK\$ 1,200.00	HK\$ 1,200.00
	AVIT Helper	HK\$ 1,800.00	HK\$ 1,800.00	HK\$ 1,800.00	HK\$ 1,800.00
	Nurse Helper	HK\$ 1,800.00	HK\$ 1,800.00	HK\$ 1,800.00	HK\$ 1,800.00

Notes:

1. An extra 20% on top of the normal rental rates for Sundays, public holidays, and non-office hour session bookings.
(Non Office Hours = Evening sessions after 5:30pm of IMED normal working days.)
2. Rental of half centre includes the use of 2 simulators, and that of the whole centre includes the use of up to 4 simulators.
If additional patient simulator(s) or skill simulator(s) is required, there will be extra charges as listed above.
3. Skill Simulators include LAP Mentor, GI-Bronch Mentor, Heartworks Dual Transesophageal Echocardiography (TEE)/ Transthoracic echocardiography (TTE), TVS Scantrainer, US machine with linear probe, and Testchest with Servo-i and bedside monitor. Patient Simulators include SimMan 3G, SimMom, SimJunior, SimBaby and SimNewB.

4. Rental comes with one Admin. Helper & one AVIT staff **to operate simulator**. If additional staff is required to perform extra tasks such as management of on-line facilities (e.g. Zoom), setting up of AVIT provisions, etc., there will be extra charges as listed above.

5. 200% of the standard rate will be charged for activities organised by commercial organisations.

Consumable fee

1. Basic consumable fee per course (up to a max. of 20 participants) will be HKD2,230 inclusive of oxygen, iv fluids, iv cannula, drip sets, syringes, needles, blades, endotracheal tube, tracheostomy tube, intubation consumables, airway accessories, oxygen therapy devices and tubings, tapes (e.g. tegaderm, micropore and blendem). Additional HKD106 per head will be charged for additional headcounts.

2. Additional consumable fee will be estimated by JC IMED based on user requirements where relevant.

Other charges

1. As an integral part of HKAM, for items also available for rental in HKAM, JC IMED will charge the same rates as stipulated in the HKAM rental price list.

(Remarks: Furniture required to be deployed from other venues of HKAM to JC IMED will be charged at the same rates quoted in the list.)

(Price list: [HKAM Equipment Rental Rates](#).)

Remarks

1. As an integral part of HKAM, JC IMED will adjust its venue and equipment rental fees in line with HKAM's yearly rate increase, if applicable, starting from 1st January each year. If you're planning to book across multiple years, it's recommended to be aware of possible fee increases and allocate extra budget accordingly.